

# COUNTY OF YORK

## MEMORANDUM

**DATE:** December 7, 2004

**TO:** York County Board of Supervisors

**FROM:** James O. McReynolds, County Administrator

**SUBJECT:** Amendments to Board Policies

At its August 10, 2004 work session the Board discussed proposed revisions to five (5) Board Policies and also a proposal to create a new policy pertaining to the Outstanding Youth Awards Scholarship. These policies are listed below, along with a summary of the additional modifications the Board requested. "No Change" indicates that the version presented at the August 10<sup>th</sup> meeting was not modified.

- BP94-06 – Freedom of Information Act: No Change
- BP94-08 – Recreational Fees and Charges: No Change
- BP96-15 – Citizen News Advertising: No Change
- BP00-17 – New Quarter Park Operations: Added a statement indicating that *"Patrons are responsible for properly disposing of litter and trash resulting from their use of the park facilities."* The Board also discussed camping opportunities at the park and agreed that the proposed prohibition is appropriate at least until construction is complete and pending additional staff research into regulatory issues concerning campsites.
- BP00-18 – York Hall Use Policy: Further modified to delete reference to the Yorktown Trustees.
- BP04-21 – Outstanding Youth Awards Educational Scholarship (New): Deleted the provision indicating that the scholarship award would be paid to a deceased recipient's family (last sentence in paragraph 1.d. of proposed policy).

Subsequent to that work session, several members of the Board raised questions concerning the policy governing the use of County buildings and, particularly, whether business uses are appropriate in County buildings. My understanding is that a majority of the Board reached an informal consensus that business use of County buildings is not appropriate (such uses are already prohibited in York Hall). In response to the Board's questions and discussions, staff has reviewed the terms of BP94-14 – Use of County Buildings- and has noted that several use provisions contained in the York Hall policy (BP00-18) are not present. For consistency, and to better define use provisions for all other County buildings, I recommend that the Board consider amending BP94-14 as shown in the attached mark-up. This would incorporate business use prohibitions identical to those already in effect for York Hall, as well as several other provisions from

York County Board of Supervisors

December 7, 2004

Page 2

the York Hall policy that I believe are equally appropriate in the policy for all other County buildings.

Based on the Board's work session discussions, and this additional material related to County Buildings, I recommend that the proposed policy changes be scheduled for adoption at the Board's January 18, 2005 meeting.

Carter/3337:jmc

Attachments:

- BP94-06 – Freedom of Information Act:
- BP94-08 – Recreational Fees and Charges
- BP96-15 – Citizen News Advertising
- BP00-17 – New Quarter Park Operations
- BP00-18 – York Hall Use Policy
- BP04-21 – Outstanding Youth Awards Educational Scholarship
- BP94-14 – Use of County Buildings